



October 19, 2015 Board of Directors Meeting Agenda

1. Open Meeting

- 1.1 Call to Order (President Wolf)
- 1.2 Pledge to the Flag

2. Approval of Minutes

Approval of the October 5, 2015 Regular Board Meeting Minutes, the October 5, 2015 Building and Property Meeting Minutes and the October 5, 2015 Committee of the Whole Meeting Minutes.

3. Student/Staff Recognition and Board Reports - Katelyn Jackson/Morganne Frampton

4. Financial Reports

4.1 Payment of Bills

General Fund	\$ 646,419.62
Capital Projects	\$ 75,341.65
Cafeteria Fund	\$ 60.00
Student Activities	<u>\$ 27,792.21</u>
Total	\$ 749,613.48

Motion to approve payment of bills as presented.

4.2 Treasurer's Fund Report

General Fund	\$ 16,631,073.16
Capital Projects	\$ 4,715,546.44
Cafeteria Fund	\$ 421,077.46
Student Activities	<u>\$ 227,466.25</u>
Total	\$ 21,995,163.31

Motion to accept the Treasurer's report and budget transfers as presented.

4.3 YTD General Fund Report and YTD Taxes

The administration prepared these reports for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year.

The YTD Tax Report shows the monthly collections and cumulative collections and compares that to the two previous years.

Motion to accept Year-to-Date General Fund and Tax Reports as submitted.

5. Recognition of Visitors

6. Public Comment Period

7. Structured Public Comment Period

8. Old Business

9. New Business

10. Personnel Items - Action Items

10.1 Coaching Appointment

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individual listed as a volunteer coach for the 2015-2016 school year.

John Fetchkan - Volunteer Junior High Football Coach

The administration recommends that the Board of School Directors approve the appointment of the above listed volunteer coach as presented.

10.2 Source4Teachers - Long-Term Substitute

The administration requests permission to move forward with the recommendation of Mrs. Marlene Adler for a long-term substitute position with Source4Teachers, the District substitute teaching contractor. Mrs. Adler will be filling the vacancy created by Mrs. Lauren Siwgart who will be on child-rearing leave from approximately January 15, 2016 through approximately April 4, 2016.

10.3 Request for Medical Leave of Absence - Marsha Stellfox

Mrs. Marsha Stellfox, High School Learning Support Teacher is requesting leave of absence retroactive to Wednesday, October 14, 2015 through approximately Wednesday, November 4, 2015.

The administration recommends that the Board of School Directors approve Mrs. Stellfox's request for leave as presented.

10.4 Aide Transfer - Tiffany Blain

The administration would like to recommend the transfer of Tiffany Blain from a High School Learning Support Aide to a High School Resource Aide for the 2015-2016 school year, replacing Seth Stover who has resigned. Ms. Blain will work 5.75 hours per day, five days a week, with an hourly wage of \$11.57 per hour.

The administration recommends the Board of School Directors approve the transfer of Ms. Blain from a High School Learning Support Aide to a High School Resource Aide, effective immediately and recommend the approval of work day hours and hourly wage as presented.

Personnel Items - Action Items

10.5 Aide Recommendation - Lisa Michelini

The administration would like to recommend Ms. Lisa Michelini as a part-time High School Learning Support Aide for the 2015-2016 school year, replacing Tiffany Blain who has transferred. Ms. Michelini will work 5.75 hours per day, five days a week, with an hourly wage of \$10.40 per hour.

The administration recommends the Board of School Directors approve Ms. Michelini as a part-time High School Learning Support Aide, effective October 20, 2015 and recommend the approval of work day hours and hourly wage as presented. This hire is subject to the Probationary Period as spelled out in the Classified Compensation Plan.

10.6 Aide Recommendation - Kathryn Madorsky

The administration would like to recommend Ms. Kathryn Madorsky as a part-time Life Skills Aide at Oak Flat Elementary School for the remainder of the 2015-2016 school year, effective October 20, 2015. Ms. Madorsky will be filling a vacant position which remained open since mid-year of the 14-15 school year. Ms. Madorsky will work 5.75 hours per day, five days a week, with an hourly wage of \$10.40 per hour.

The administration recommends the Board of School Directors approve Ms. Madorsky as a part-time Life Skills Aide at Oak Flat Elementary School, effective October 20, 2015 and recommend the approval of hours and hourly wage as presented. This hire is subject to the Probationary Period as spelled out in the Classified Compensation Plan.

10.7 High School Parking Authority Recommendation

The administration would like to recommend Mr. Timothy Reese as a part-time High School Parking Authority for the 2015-2016 school year, replacing Mr. James Saricina who has resigned. Mr. Reese will work 2 hours per day, five days a week, with an hourly wage of \$15.31 per hour.

The administration recommends the Board of School Directors approve Mr. Reese as a part-time High School Parking Authority and recommend the approval of hours and hourly wage as presented. This hire is subject to the Probationary Period as spelled out in the Classified Compensation Plan.

10.8 2015-2016 Approval of Additional School Police

The administration recommends that the Board of School Directors approve the additional school police listed for the 2015-2016 school year. In turn, the administration will take the necessary steps to ensure that Big Spring's 2015-2016 additional school police officers' are approved by Cumberland County Court.

Coty Price
Sandra Mellott

11. Business Items - Action Item

11.1 Approval of Land Development Plan Proposal

E.L. Diffenbaugh Associates has submitted a proposal for the scope of work that will prepare the land development plan related to the proposed Big Spring School District track construction project. This will include courthouse research, field work, infiltration testing, application preparation and a land development plan with additional obligations and responsibilities beyond what is listed above that are required by E.L. Diffenbaugh Associates to begin the first phase of this project. The total cost of the scope of work for this project is \$19,650.00.

The administration recommends that the Board of School Directors approve the proposal from E.L. Diffenbaugh Associates to prepare a land development plan for the proposed track at a cost not to exceed \$19,650.00 to be paid from the capital project fund.

11.2 Approval of Payment Applications

The District received the following payment applications for ongoing projects. Copies of the payment requests are included with the agenda.

Project	Contractor	Payment	Balance
Stadium	WCE	\$10,065.75	\$71,934.25
Oak Flat Paving	New Enterprise Stone	\$48,068.34	\$00
Pave Phase II Eng (OF)	CenterPoint Eng	\$6,490.10	\$00

The administration recommends the Board of School Directors approve payment of \$10,065.75 to Wolf Consulting Engineers, LLC, \$48,068.34 to New Enterprise Stone & Lime Co., Inc. and \$6,490.10 to CenterPoint Engineering, Inc. from the Capital Project Fund.

11.3 Sale of Mifflin Elementary School – Discussion Item/Action Item

Mr. Richard W. Fry, Superintendent of Schools would like to continue discussions regarding the sale of Mifflin Elementary School.

The administration recommends that the Board of School Directors move forward with the proposed Agreement of Sale for the Mifflin Elementary School.

12. New Business - Information Item

13. Future Board Agenda Items

14. Board Reports

14.1 District Improvement Committee - Mr. Norris/Mr. McCrea

14.2 Athletic Committee - Mr. Swanson

14.3 Vocational-Technical School - Mr. Wolf/Mr. Piper

14.4 Buildings and Property Committee - Mr. Barrick

14.5 Finance Committee - Mr. Gutshall, Mr. Piper, Mr. Swanson and Mr. Blasco

14.6 South Central Trust

14.7 Capital Area Intermediate Unit

14.8 Tax Collection Committee

14.9 Superintendent's Report

15. Meeting Closing

15.1 Business from the Floor

15.2 Public Comment Regarding Future Board Agenda Items

15.3 Adjournment

Meeting adjourned at _____ PM, **October 19, 2015.**

Next scheduled meeting is: **November 2, 2015**